

Foundation for North American Wild Sheep – Alberta Chapter

Terms of Reference:
Project Funding Committee

Effective Date: April 6, 2008

Revision Date:

Committee Name	Project Funding Committee
Duration	Standing Committee
Purpose	The purpose of this committee is to assist the board in making decisions regarding funding of projects to meet the Mission Statement of the Foundation.
Responsible To	Foundation President
Chairperson	Matthew Mann
Membership	Matthew Mann, Pat Long, John Tanghe, Glen Willsie and Steve Broadhead.
Duties	The committee will be responsible for developing and amending an application guideline, developing and amending application forms, reviewing applications for funding, reporting to the board with recommendations and motions to fund/deny, and communicating with applicants. Committee members will work with Foundation Treasurer to ensure funds are received by applicant. Committee members will provide reports when necessary to Board. Information on projects funded by Foundation will be included in these reports.
Meetings	Frequency of meetings will be determined by members of committee. Although much of the work is expected to be done by email, the committee has the authority to convene tele-conferences.