

## Foundation for North American Chapter – Alberta Chapter

### Project Funding Application Guide

FNAWS Alberta receives many applications for funding every year. To ensure that all funding requests are dealt with in an efficient manner the Foundation will be formalizing its application process somewhat. This will allow all requests to be considered and integrated with our budgeting process as it now exists.

- Please ensure application form is filled out completely and accurately as possible and forwarded to the Project Funding Committee Chairperson named at the top of the form.
- Ensure application is forwarded to member by April 15th of application year. This allows time for the project to be considered by the Project Review Committee and if approved be entered into the Foundation Budget which is usually finalized in the spring.
- Applications received after this time may still be considered but will be given a lower priority.
- If project is to span several years, please detail funding requests for each year so that the Foundation may plan for the length of the project.

If you have any questions regarding the application form or process, please contact Matthew Mann at 780-402-2482.